**MINUTES OF A MEETING OF**

**ELLESBOROUGH PARISH COUNCIL**

**HELD ON TUESDAY 19TH JULY 2016 AT 7.30PM**

**IN ELLESBOROUGH PARISH HALL**

Present: Councillors:

 R Alexander (Chairman) D Hayes

 M McGrail D Panikkar

 A White

 **Action**

**Item 5.1 Apologies.** Apologies had been received from Councillors Hares, Glover and the Clerk.

**Item 5.2 Open Forum.** There were no members of the public present so nothing was discussed under this item.

**Item 5.3 Declarations of Interest.** There were no Declarations of personal or prejudicial interest from the Councillors present at the meeting for items on the agenda.

**Item 5.4 Minutes.** The minutes of the meeting held on 17 May 2016 were unanimously approved and duly signed.

**Item 5.5 Road Safety Issues.**  The appearance of the Terrick roundabout and the damage to it was discussed. The Clerk is to take the matter up with the Local Area Technician. **RN**

**Item 5.6 Clerk’s Report.** In the absence of the Clerk, the Chairman reported that there was no late correspondence to be dealt with.

**Item 5.7 Recreational Facilities.** Councillor Panikkar reported that the Annual Inspection Report had raised some minor items that need to be addressed. This will include the notice boards, repairs to the gate and removal of the humps

**Item 5.8 Planning.** Councillor White reported that Dunsmore Park Lodge have proceeded with the dormer windows despite not having permission to do so. If necessary, the Clerk will report the transgression to the planning authority, but they should discover it through their own personnel. The other applications were considered and required no action on behalf of the Council. The meeting noted that the application for two 5 bed houses on the Dropshort Barn site has been rejected in a 45page document and the application for the residential caravan site on Nash Lee Lane has also been rejected but an appeal has been lodged. There was some discussion about 29 Chalkshire Road where some points have arisen. Councillor Mc Grail will discuss these with the new owner, pointing out to him the Village Design Statement. **RN, MMcG**

**Item 5.9 Finance.** The following payments were approved:

Tower Mint Ltd (Queen’s 90th Medals|) 800028 £486.60

Ellesborough Parish Hall (Hire 17 & 26 May) 800029 £34.00

Touching Cloth Toilet Hire (Fete) 800030 £230.00

Beechdean Ice Cream (Fete) 800031 £110.87

Howe & Co (Barn Dance Fish & Chips) 800032 £497.20

J & S Landscapes (Grass cutting May) 800033 £591.03

Open Spaces Society (Annual Subscription) 800034 £45.00

J & S Landscapes (Grass cutting June) 800035 £580.51

Wycombe DC (Playground Inspection) 800036 £144.00

Helpful Hirings (Generator Fete) 800037 £161.54

The following payment was made:

Ellesborough Parish Hall (Hire Fete) 800038 £160.00

**Item 5.10 HS2.** The Clerk had circulated the response that had been received from HS2 regarding our petition. The meeting also noted the offer from Bob Lewis of the Wendover Society to provide an update on the latest situation regarding the tunnel. The Clerk is to arrange this for the September meeting. **RN**

**Item 5.11 Clerk’s Pay and Conditions of Service.** As the precept has been reduced slightly, the meeting considered that there should be no change to the Clerk’s pay nor the Conditions of Service.

**Item 5.12 Footpaths, Stiles and Gates.** After some discussion about the lack of action from from the contractor, the meeting decided that the Council should use Chris Beswick to install the outstanding items in Dunsmore. Councillor White to action **AW**

**Item 5.13 Field in Trust.** This was discussed but the Councillors felt that more information was required before a decision was made. The Clerk is to investigate and circulate any further information he can obtain. **RN**

**Item 5.14 Affordable Housing.** The Chairman reported that Hastoe were continuing to work on the project and that he will liaise with the local landowner who has offered some land to see if it will still be available. The Clerk is to contact Hastoe and see what more can be done to promote the project in the village. **RA, RN**

**Item 5.15 Website.** Councillor White reported that the new site is still being prepared and that data will have to be transferred from the old site to the new one. He will arrange with the new builder and the Clerk a suitable time to undertake this. He hoped that the new site would be up and running by 1 September at the latest. He will advise the Councillors when it goes live and it can then be reviewed at the next meeting. **AW, RN**

**Item 5.16 Village Fete.** The Chairman said that he thought that the recent village fete to celebrate the Queen’s 90th birthday had been well organised and supported by the parishioners. Although it had been financially backed by the Council, it had raised a significant amount of money which will be donated to the church to help finance the provision of a toilet. The Clerk is to draft a letter of appreciation from the Chairman to the Fete Committee. **RN**

**Item 5.17 Matters of Report.** Councillor Panikkar reported that there were still 3 vacant allotments which require some attention, but will liaise with the Clerk to see what the best way would be to sort them out. The Clerk is to arrange for the invoices to be raised and sent out to the tenants. Regarding the Best Kept Village competition, after some discussion, it was felt that before a decision was made it would be useful to see what criterion are used. The Clerk is to see if he is able to obtain more information. Regarding the existing telephone box, apparently the ground it stands on may be bought for the sum of £1.00. It was suggested that the Council should buy the land and then put a “red” telephone box there with possibly a defibrillator in it. Councillor McGrail will investigate the cost of a telephone box. Lastly, as everyone who attended the barn dance could testify that the fish and chip supper was excellent, the Clerk is to investigate if the van could visit on a regular basis, say once per month. **RN, McG**

**Item 5.18 Next Meeting.** The next Parish Council Meeting will be on 20 September 2016 at 7.30pm in Dunsmore Village Hall.

The meeting closed at 20.40 hrs.

Signed

Councillor Robert Alexander

Chairman

Ellesborough Parish Council