You are requested to attend a meeting of Ellesborough Parish Council on

**Tuesday 17th May** **at** **7.30pm** **in** **Ellesborough Village Hall**

**AGENDA FOR THE ANNUAL GENERAL MEETING OF ELLESBOROUGH PARISH COUNCIL TO BE HELD ON 17 MAY 16 IN ELLESBOROUGH VILLAGE HALL AT 7.30 PM (Issued 7 MAY 2016)**

**Item 4.1 Chairman.** To elect the Chairman of the Council for the coming year.

**Item 4.2** **Chairman's Declaration of Acceptance of Office.** To receive the Chairman's Declaration of Acceptance of Office.

**Item 4.3 Vice Chairman.** To elect the Vice-Chairman of the Council for the coming year.

**Item 4.4 Vice-Chairman's Declaration of Acceptance of Office.** To receive the Vice-Chairman's Declaration of Acceptance of Office.

**Item 4.5 Appointments.** To elect Council representatives to the following appointments:

 (1) Planning Comment Co-ordinator.

 (2) Recreational Facilities (Playground, playing field and allotments).

 (3) Transport and Road Safety.

 (4) Village Hall Management Committee.

 (5) Footpaths and Rights of Way.

**Item 4.6 Councillor's Declarations of Acceptance of Office.** To receive the Councillors Declarations of Acceptance of Office.

**Item 4.7** **Apologies**. To receive and accept apologies for absence.

**Item 4.8 Open forum**. For members of the public to ask questions, raise any issues on items included on the agenda. Items not included on the agenda which require decisions will need to be included on the next agenda

**Item 4.9 Declarations of Interest**. For Councillors to declare any personal or prejudicial interests for items on the agenda and to update their Declarations.

**Item 4.10** **Minutes**. To approve and sign the minutes of the Extraordinary Meeting of Ellesborough Parish Council held on 29 Mar 2016 and to comment on, and finalise the minutes of the 2015 Annual Parish Meeting.

**Item 4.11 Road Safety Issues.** To discuss any road safety matters.

**Item 4.12** **Recreational Facilities.** To discuss the installation of the adult fitness equipment and any other matters outstanding.

**Item 4.13** **Finance**. To approve payments, check bank balances, approve the accounts for the last financial year and to ratify the amendment of the grass cutting contract to include the adult fitness equipment area.

Payments made since last meeting:

Practical Computing (Laptop maintenance) 800014 £170.00

Wickstead Leisure (Repair to roundabout) 800015 £130.20

Rialtas (Training on Accounts Software) 800016 £104.40

Ellesborough Parish Hall (Hire 16 March) 800017 £16.00

House of Lords (HS2 Petition) 800018 £156.92

Fresh Air Fitness (Adult Fitness Equipment) 800019 £5441.03

Steve Webb (Grass cutting April) 800020 £754.94

L Alexander (Drinks licences for QB Celeb) 800021 £42.00

C & A Fencing (Playground repairs etc) 800022 £1190.00

Payments to be made:

A Weston (Accounts Internal Audit 2015 & 16) 800023 £55.00

**Item 4.14 Annual Parish Meeting.** To discuss the arrangements for the Annual Parish Meeting to be held on the 26th of May 2016.

**Item 4.15 Planning.** To discuss any outstanding planning issues.

**Item 4.16 HS2**. For the Clerk to report on the latest situation with regards to the petition to the House of Lords.

**Item 4.17 Affordable Housing.** To discuss the latest position on the affordable housing project.

**Item 4.18 Queen’s Birthday Celebrations.** To discuss the arrangements and authorise an increase in the grant to a maximum of £2500.00

**Item 4.18 Clerk’s Report and Correspondence, Circulars and Consultation Documents.**. For the Clerk to report any outstanding issues, late correspondence, circulars and consultation correspondence.

**Item 4.19 Footpaths, Stiles and Gates**. Update.

**Item 4.20 Dunsmore**. To discuss any outstanding issues affecting Dunsmore

**Item 4.21 Matters of Report.** For Councillors to report any additional issues. Items not included on the agenda which require decisions will need to be included on the next agenda.

**Item 4.22 Next Meeting.** The next Parish Council Meeting will be on 19 July 2016 at 7.30pm in the Parish Hall.

Rex Norris

Clerk to Ellesborough Parish Council