You are requested to attend a meeting of Ellesborough Parish Council on

**Tuesday 15th March 2016** **at** **7.30pm** **in** **Ellesborough Village Hall**

**AGENDA FOR A MEETING OF ELLESBOROUGH PARISH COUNCIL TO BE HELD ON 15 MARCH 2016 IN ELLESBOROUGH PARISH HALL AT 7.30 PM (Issued 7 March 2016)**

**Item 2.1** **Apologies**. To receive and accept apologies for absence.

**Item 2.2 Open forum**. For members of the public to ask questions, raise any issues on items included on the agenda. Items not included on the agenda which require decisions will need to be included on the next agenda

**Item 2.3 Declarations of interest**. For Councillors to declare any personal or prejudicial interests.

**Item 2.4 Affordable Housing**. Elizabeth Leyland and Karen Hillhouse from Hastoe will brief the meeting on the development process, occupancy tenures and restrictions and Hastoe’s management strategy. Some photographs of Hastoe’s developments will also be available. After the presentation an in-house discussion may take place.

**Item 2.5** **Minutes**. To approve and sign the minutes of the meeting of Ellesborough Parish Council held on 19 January 2016.

**Item 2.6 Road Safety Issues.** To discuss any road safety matters and feedback from the LAT following the meeting with him in December.

**Item 2.7 Clerk’s Report**. For the Clerk to report any outstanding issues and to report any late correspondence.

**Item 2.8** **Recreational Facilities.** To discuss the provision of the adult fitness equipment and the situation with the overflow carpark.

**Item 2.9** **Planning.** To discuss the application for 109 Chalkshire Road, the appeal for the Dropshort Barn application and any other matters requiring attention.

**Item 2.10** **Finance**. To approve payments, check the bank statement and the cashbook reconciliation, the expenditure against budget, discuss, amend and approve the budget for 2016/2017 and to set the precept for 2016-17 at £19,617.67.

Payments made since last meeting:

Smoking Rocket (New Web Site) 800001 £750.00

Zurich Municipal Insurance (Insurance) 800003 £407.32

M J Phillips (Repairs to Church Path) 800004 £4560.00

Touching Cloth Loo Hire (QBC Deposit) 800005 £100.00

Ellesborough Parish Hall (Hire 19 Jan 16) 800006 £16.00

R Norris (Microsoft Office 2016) 800007 £229.99

Wycombe District Council (Planning Query) 800008 £60.00

Payments to be made:

S Webb (Bin emptying Jan and Feb) 800009 £138.42

HMRC (PAYE) 800010 £1000.00

R Norris (Annual Salary) 800011} £4000.00

R Norris (Hedge Cutting Royal Mead Playing Field) 800011} £144.00

R Norris (Provision of Office Nov, Dec, Jan & Feb) 800011} £360.00

R Norris (Expenses 10 Nov 15 – 7 Mar 16) 800011} £52.60

**Item 2.11 HS2**. To discuss the current situation with HS2

**Item 2.12 Correspondence, Circulars and Consultation Documents.** For the Clerk to distribute any correspondence, circulars and consultation documents that have been received.

**Item 2.13 Footpaths, Stiles and Gates**. To have an update on the provision of kissing gates in Dunsmore.

**Item 2.14 Web Site.** To discuss the content of the new web site.

**Item 2.15 Queen’s 90th Birthday Celebration.**  To discuss how the arrangements for the celebration of the Queen’s 90th birthday are progressing and to discuss the provision of a commemorative medal for children living in the parish.

**Item 2.16 Village Camping Night.** To discuss the progress on this subject.

**Item 2.17** **Parish Husbandry.** For the Clerk to report on the progress of the siding out by the Community Service personnel and on the grass cutting for the forthcoming season and to discuss the invitation to enter the Best Kept Village Competition.

**Item 2.18 Matters of Report.** For Councillors to report any additional issues. Items not included on the agenda which require decisions will need to be included on the next agenda.

**Item 2.19 Next Meeting.** The next Parish Council Meeting is scheduled for Tuesday 17 May 2016 at 7.30pm in Ellesborough Parish Hall.

Rex Norris

Clerk to Ellesborough Parish Council